

Medical Policy

Staff will conduct a daily health check of the children when they arrive. It is required that we have documentation of appropriate immunizations for each child and any information regarding major health problems that the child may have. Each child entering the center will need to have had a physical examination sometime during the year prior to enrollment and every year thereafter. At all times, the parents and family physician will be the primary caretakers of your child's health. At times of enrollment, each parent will review a copy of LiL' People's World's Health Policy.

Procedures for Medication

If your child requires medication administered to them while in our care, please notify the Director. All medications will be given to administrative staff at the time your child is dropped off with a doctor's note. Children may not give their medication to center staff, transfer of all medications must occur between a qualified staff member and guardian of the child. A daily record is kept that indicates all medication administration times, dosages, and administering staff member's signature. Medication will be stored in either the center's refrigerator, or the First Aid/Medication Box.

Please provide:

- A signed note from the doctor listing medication dosage and times to be given.
- A bottle from the pharmacy labeled with the child's name, dosage and time to be given may be substituted for the doctor's note. If you ask your pharmacist, they will usually provide a small bottle for school dosage.
- A signed note from the parent/guardian asking school staff to give the medication, stating the time of the in-school dose, name of medication and duration time to be administered.
- For non-prescription drugs, we still need to have a note from the physician stating that we are allowed to use these medications (Tylenol, Desitin (for children under 2 years of age)) with the full instructions stated above. Also, we will not give aspirin with authorization from a physician. Medication needs to be in its original container and any unused medication will be returned to parents, or properly disposed of.